SECURITIES CLEARING CORPORATION OF THE PHILIPPINES

Request to Cease[1] Processing of Personal Data

Cessation of processing of personal data in the possession of SCCP is hereby requested as follows:

Date of Request		
Name of Requestor	Last Name, First Name	
	Address	
	Telephone/Cell phone No.	
Name of Representative (If request by a representative)	Last Name, First Name	
	Address	
	Telephone/Cell phone No.	
	Relation to Requestor	
Request Details (Please mark)	Cease processing of personal data: ☐ Processing for any purpose ☐ Profiling ☐For direct marketing ☐ Automated processing	
Reason/s for Request (Please mark)	☐Unauthorized processing (without consent or legal basis) ☐Unauthorized disclosure ☐Withholding consent for ☐direct marketing, ☐automated processing, or ☐ profiling ☐Processing for unauthorized purpose	
Matters related to the Requested Data (Please be specific)	Period of Filing or Registration	
	Details	
Remarks		

Name and Signature of Requestor/Representative

Instructions:

1. Kindly submit this form to SCCP through Data Protection Officer at 6th Floor, PSE Tower, 5th Ave. cor. 28th St., Bonifacio Global City, Taguig, together with a copy of ID card of the requestor and/or of the representative. In case of a request by a representative, request should be accompanied by a signed letter-authority of the requestor.
2. SCCP will continue to process personal data, despite this request, when: (a) personal data is needed pursuant to a subpoena; (b) the collection and processing are for obvious purposes, including, when it is necessary for the performance of or in relation to a contract or service to which you are a party, or when necessary or desirable in the context of an employer-employee relationship between you and SCCP; or (c) the information is being collected and processed as a result of a legal obligation.

Privacy Notice

SCCP will collect, record, store, use, disclose, and process your personal information for the purpose of your request and for purposes relevant or incidental thereto. SCCP will retain your personal information as long as necessary and we will safely destroy it after the applicable retention period. You have rights under the Data Privacy Act such as rights to be informed, access, correct, object, withdraw, erasure, data portability, file complaint, and damages. You should be aware that there are risks in the processing of your personal information and for safeguards to protect it, kindly read our Privacy Policy at www.sccp.com.ph or contact the Data Protection Officer at dataprivacy@sccp.com.ph for any concern.

[1] Right to object under Section 34(b), Rule VIII of the IRR of R.A. No. 10173.